



OKLAHOMA STATE UNIVERSITY  
OFFICE OF THE BURSAR

Submit to:  
113 Student Union  
Stillwater, OK 74078  
405-744-5993, FAX 405-744-4984  
Bursar@okstate.edu

## LOCK TUITION OPT IN FORM

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Oklahoma Legislation (House Bill 2103 and House Bill 3397) requires new freshman be given the opportunity to choose the option through which they plan to pay their college education – either at a fixed rate based on the projected average of tuition costs for the next four years or at the block rate charged each year. See <https://bursar.okstate.edu> for additional information on current lock tuition rates.

Eligible students may select their tuition rate the first week of Fall classes completing this form and submitting to the Bursar Office (see above).

### Guidelines:

- First-time, full-time, in-state resident students are eligible for the tuition lock program as long as they remain continuously enrolled at OSU as a full-time student.
- At the expiration point of the tuition lock, the student would be required to pay the block rate of tuition for the remaining semesters.
- If, for any reason, a student does not maintain consecutive full-time enrollment (withdraws or leaves the institution), s/he is ineligible to return to the lock rate.
- If a student drops below full-time status in a given semester (excluding summer), s/he will automatically revert to the block or hourly rate for subsequent semesters.
- The tuition lock is guaranteed for a maximum of four (4) years, with exceptions for degree programs officially recognized by the university as 5-year programs: **Architectural Engineering, Architecture, and Landscape Architecture.**
- If a student who has selected the tuition lock transfers to another state institution, s/he will be charged the amount of resident tuition charged to other first-time students enrolling on the new campus. The transfer student must provide official documentation from the previous institution verifying the student participated in the lock program.
- If the student withdraws for military or national defense emergencies, s/he can re-enter and pay the original guaranteed tuition rate if s/he originally chose this lock option as a first-time student.
- Per Oklahoma State Regents for Higher Education policy, students who receive tuition waivers do **not** have the option of choosing the lock tuition rate.
- The guaranteed rate includes undergraduate tuition only. Additional university fees charged and costs incurred by students are not included in the tuition lock option. To calculate an estimate of tuition and fees, visit <http://bursar.okstate.edu>. Enrollment in courses that do not use the standard undergraduate tuition rate, such as graduate level courses and outreach courses, are not included in the guaranteed tuition program.

Banner ID: \_\_\_\_\_

Name: \_\_\_\_\_  
Last
First
Middle

First Semester at OSU: \_\_\_\_\_ Major: \_\_\_\_\_

**I wish to participate in the Tuition Lock Program and agree to above guidelines.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature